April 2008 Schedule
(Updated Mar 27, 2008)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Normal DW refresh	2 Normal DW refresh	3 **GL:** **Re-open GL for EDA** Normal DW refresh	4 Normal DW refresh	5 Normal DW refresh
6	7 **LABOR:** PP06 **GL:** Final Close Mar 2008 Normal DW refresh	8 **LABOR:** PP06 **SURCHARGES** Normal DW refresh	9 Normal DW refresh	10 Normal DW refresh	11 Normal DW refresh	12 Normal DW refresh
13	14 Normal DW refresh	15 Normal DW refresh	16 **GL:** Update AR Trial Table Normal DW refresh	17 Normal DW refresh	18 Normal DW refresh	19 Normal DW refresh
20	21 **LABOR:** PP07 Normal DW refresh	22 **LABOR:** PP07 **SURCHARGES** Apr Month-end Estimate **SURCHARGES** Normal DW refresh	23 Normal DW refresh	24 **LABOR:** APR NOAA CORPS **SURCHARGES** **DISBURSEMENTS:** **Last run for Apr** Normal DW refresh	25 Normal DW refresh	26 Normal DW refresh
27	28 **SLTs** SLTs to be approved for Apr are due to FMB by 4:00 pm ET **CA O/U** Reversal - Part C Normal DW refresh	29 **SLTs:** 12:00 pm ET Final Approval **CA SURCHARGES** processed **prior to the "Tier ONE" closing** Normal DW refresh	30 **CFS G/L MONTH-END PRELIM CLOSING** **6:00 AM ET** Close Tier 1 **WIP** CA O/U Process. **12:00 PM ET** Close Tier 2 Normal DW refresh			

TIER "ONE" Closing

Tier "ONE" modules will be placed in "**PRELIMINARY**" close for the **April 2008 General Ledger**

- **PR** – **Purchase Requisitions (Commitments)**
- **PO** – **Purchase Orders (Obligations, etc.)**
- **AP** – **Accounts Payable (Invoices and Receiving Tickets, etc.)**

8:00 AM ET: "**Tier ONE**" may begin working on May 2008 transactions.

TIER "TWO" Closing

Tier TWO modules, will be placed in "**PRELIMINARY**" close for the **April 2008 General Ledger**

- **BE** – **Budget Execution (Resources, Apportionments, Allotments, BOPs)**
  NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.
- **AR** – **Accounts Receivable**
- **ALLOC** – **Cost Accumulation/Allocation (Surcharges, etc.)**

The Cost Accumulation Over/Under (CA O/U) process @ 6:00 AM ET on Wed April 30, 2008.

- **GJ** – **General Journal (GJs and Labor, etc.)**
- **GL** – **General Ledger**

  ▪ These transactions will affect the Cost Accumulation Surcharge & Over/Under processes.

"**Tier TWO**," should **_NOT_** enter **ANY** transactions while April 2008 is still open. **ONLY** *after* **April 2008** is closed may "**Tier TWO**" modules mentioned above begin working on May 2008 transactions.